**To: All Students**

**TRAINING SAINTS FOR MINISTRY (TSM)- PREFERRED METHOD OF RECEIVING STUDENTS’ FEES BY ELECTRONIC FUNDS TRANSFER**

1. TSM has a preferred method of receiving students’ fees which is by using electronic funds transfer (EFT), the system under which money is transferred between banks electronically. For the student the advantage of paying by EFT is that the student will have an instant record of the payment; the advantage for TSM is a reduction in administrative time and effort.

2. TSM’s current bank account is held by **Santander UK PLC Sort Code 09-01-30 Account number 18411995.** When you make a payment to TSM’s Santander current account using the EFT system please use your name or initials as the payment’s reference, so for example, if you normally pay your fees monthly the payment’s reference could be “YourInitialsJunefees”.

3. For students who operate bank accounts outside the UK please note Santander’s BIC (Bank Identifier Code) is ABBYGB2LXXX and its IBAN (International Bank Account Number) for the current bank account is GB46ABBY090103018411995.

4. Receipts will not normally be given for electronic funds transfers as both the student and the College will have a record of the payment and receipt.

5. TSM will, of course, continue to accept cheques and cash for the payment of students’ fees but hopes that as many students as possible will use EFT system in the future.

6.. If you have any queries on this memo please contact Maureen Dinnen.

**MAUREEN DINNEN**

**PRINCIPAL-TRAINING SAINTS FOR MINISTRY**

**16 September 2025**